



YMCA FACILITY RENTAL AGREEMENT FORM

Facility and Type of Rental Rates based on 2-hour rental	Member Fee	Non-member Fee
Basketball Gymnasium	\$150	\$200
Group Fitness Room	\$75	\$100
Kidzone	\$75	\$100
Group Fitness + Kidzone Combo	\$125	\$175

Pool Rental prices are not included. Those will be included as summer months approach.

Name of Group/Person requesting rental: _____

Contact Name: _____

Primary Phone: _____ **Secondary Phone:** _____

Email: _____

Address: _____

Requested Date and Time of Rental:

___ Saturday 12-2PM

___ Saturday 2:30-4:30PM

___ Sunday 2-4PM

Type of Rental Requested (Choose from above): _____

Number of Participants: _____ **Number of Adult Chaperones:** _____

----- <i>For Office Use Only</i> -----	
Total Amount Due: _____	Deposit (if required): _____
Date Paid: _____	Amount of Balance Due: _____
Daxko receipt: _____	Approved by: _____
***Do not reserve unless payment is made. Email all pool reservations to the Aquatics Director.	



FACILITY The YMCA does not provide food or refreshments. We do have concession stand space for storage of refrigerated/frozen items upon request. Parties are responsible for the clean-up of the rooms used for the party. Limited number of chairs and tables will be provided. Complimentary bounce house will be included with recommended ages of 2-8.

The YMCA is a NON-SMOKING FACILITY. No alcoholic beverages allowed on the premises. No offensive language. The YMCA does not provide accident coverage. Bathing suit required for pool. No Electrical Appliances in Pool Area. Gym shoes are required for ALL GYM activities. We do not allow pets.

PAYMENT Your day and time are not reserved until payment is made. Payment must be made, in full, up front.

CANCELLATION A refund will be made if a cancellation notice is received at least 48 hours prior to reservation time. Cancellations made with less than 48-hour notice prior to your arrival date or no-shows will not be refunded, despite the circumstances.

DAMAGES POLICY All parties must provide a debit/credit card to have on file, despite the payment method. Should damage come to light after the guest has departed, we reserve the right to make a charge to the guest's credit/debit card. A minimum cleaning fee of \$25 will be charged if needed. Any other charges will be based on cost to rectifying damage, pay staff to clean and repair and materials to repair. We will however make every effort to rectify any damage internally prior to contracting specialists to make the repairs, and therefore will make every effort to keep any costs that the guest would incur to a minimum. All negligent or reckless acts of guest will be properly documented on camera as well pictures. All paperwork and receipts will be kept on file for dispute of charges.

REMOVAL OF YMCA PROPERTY We reserve the right to charge guests the cost of replacing any items that are removed from the premises without consent. The charge will be the full replacement amount of missing items, including any carriage charges. Should the fact that the item is missing come to light after the guest has departed, we reserve the right to make a charge to the guest's credit/debit card.

Credit Card Information: Visa MasterCard Discover American Express

Name on Card _____ Address _____

Credit Card # _____ Exp. Date _____

Upon signing I agree to the stipulations as stated on this contract. As the signer, I also agree to assure proper use of the YMCA facility and adhere to behavior guidelines as stated by the YMCA code of conduct. Additionally, I will assume responsibility for maintaining the property and any clean-up required as a result of my group rental. Myself or anyone in my party, will hold the YMCA, its agents, partners, directors, staff, or City of Sparta responsible for damages or injuries that occur on YMCA property. I understand that the YMCA can deny my request at any time for any reason.

Representative's Signature

Date